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IN THE UNITED STATES PATENT AND TRADEMARK OFFICE

Applicant(s): Menon et al.
Serial No.: 10/034,336
For: TOPICAL COSMETIC COMPOSITION HAVING A NATURAL PLANT
ACTIVE INGREDIENT AND METHOD OF USING SAME
Filed: December 28, 2001
Examiner: Not yet assigned
Art Unit: 1614
Confirmation No.: 8349 Attorney Docket: 680.0049USU

**Box MISSING PARTS
COMMISSIONER FOR PATENTS
Washington, D.C. 20231**

Dear Sir/Madam:

**TRANSMITTAL OF MISSING PARTS OF APPLICATION AND
PAYMENT OF SURCHARGE UNDER 37 C.F.R. §1.16(e)**

Transmitted herewith are the following documents pertaining to the above-identified application:

XX Declaration and Power of Attorney form executed by Gopinathan K. Menon, Sujatha Dokka and Brian Jones;

_____ The undersigned attorney has verified that the above-identified applicant is entitled to Small Entity Status.;

_____ Sheets of Formal Drawings;

XX An Assignment of the Invention to : **ASSIGNEE NAME: AVON PRODUCTS, INC. ASSIGNEE RESIDENCE: NEW YORK, NEW YORK**, including \$40.00 recordation fee and Assignment Recordation Cover Sheet;

_____ A Certified Copy of the Priority Application;

_____ Information Disclosure Statement (Form - 1449); and

XX A copy of the Notice to File Missing Parts of Application Filing Date Granted.

____ Petition and Fee for Extension of Time (37 CFR 1.136(A)).

The Filing Fee is calculated below.


CLAIMS AS FILED				
(1) For	(2) Number Filed	(3) Number Extra	(4) Rate	(5) Basic Fee \$740.00
Total Claims	30 - 20 =	10	x \$18.00	\$180.00
Independent Claims	2 - 3 =	0	x \$84.00	\$0.00
Multiple Dependent Claim Fee			x \$280.00 = \$0.00	
TOTAL FILING FEE			\$920.00	

1/2 FILING FEE FOR SMALL ENTITY	\$
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----- XX ----- A check in the amount of \$1,090.00 to cover the (\$920.00) filing fee, the (\$130.00) surcharge and the (\$40.00) recordation of Assignment is enclosed.

XX The Commissioner is hereby authorized to charge any additional fees under 37 C.F.R. §§1.16 and 1.17 which may be required with this communication or during the entire pendency of the application, or credit any overpayment, to **Deposit Account No. 01-0467**. A duplicate copy of this Form is enclosed.

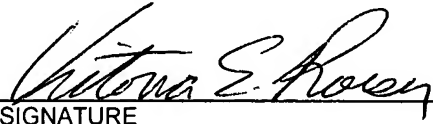
March 22, 2002
Date


Charles N.J. Ruggiero
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CERTIFICATE OF MAILING

I HEREBY CERTIFY THAT THIS CORRESPONDENCE IS BEING DEPOSITED WITH THE U.S. POSTAL SERVICE AS FIRST CLASS MAIL IN AN ENVELOPE ADDRESSED TO: BOX MISSING PARTS, COMMISSIONER FOR PATENTS, WASHINGTON, D.C. 20231, ON MARCH 22, 2002.

Victoria E. Roeser
NAME


SIGNATURE

03/22/02
DATE



UNITED STATES PATENT AND TRADEMARK OFFICE

COMMISSIONER FOR PATENTS
UNITED STATES PATENT AND TRADEMARK OFFICE
WASHINGTON, D.C. 20231
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APPLICATION NUMBER	FILING/RECEIPT DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
10/034,336	12/28/2001	Gopinathan K. Menon	680.0049USU

CONFIRMATION NO. 8349

FORMALITIES LETTER



OC000000007370803

Charles N.J. Ruggiero, Esq.
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10th Floor
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Date Mailed: 01/28/2002

NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

04/02/2002 BSAYAS11 00000043 10034336

FILED UNDER 37 CFR 1.53(b)

01 FC:101 740.00 DP
02 FC:103 180.00 DP
03 FC:105 130.00 DP

Filing Date Granted

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given **TWO MONTHS** from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The statutory basic filing fee is missing.
Applicant must submit \$ 740 to complete the basic filing fee for a non-small entity. If appropriate, applicant may make a written assertion of entitlement to small entity status and pay the small entity filing fee (37 CFR 1.27).
- Total additional claim fee(s) for this application is \$180.
 ■ **\$180 for 10 total claims over 20.**
- The oath or declaration is missing.
A properly signed oath or declaration in compliance with 37 CFR 1.63, identifying the application by the above Application Number and Filing Date, is required.
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(l) of \$130 for a non-small entity, must be submitted with the missing items identified in this letter.
- **The balance due by applicant is \$ 1050.**

*A copy of this notice **MUST** be returned with the reply.*

Link C

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Initial Patent Examination Division (703) 308-1202

PART 2 - COPY TO BE RETURNED WITH RESPONSE

RECEIVED

FEB 01 2002

OHLANDT, GREELEY,
RUGGIERO & PERLE